

Po Leung Kuk Lo Kit Sing (1983) College

Plan on Use of Capacity Enhancement Grant (2025/2026)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
- Curriculum Development	<ul style="list-style-type: none"> - Alleviating teachers' teaching and non-teaching workload to enable them to focus on enhancing the effectiveness of teaching and learning - Reducing teachers' workload to better address the diverse learning needs of students - Supporting the implementation of the School-based Assessment (SBA) and Territory-wide System Assessment (TSA) 	<ul style="list-style-type: none"> - Employing a 0.65 Teacher Assistant (T.A.) 	<ul style="list-style-type: none"> - Whole school impact, including curriculum development as well as teaching and learning enhancement - Supporting teachers in preparing teaching materials and aids to meet students' diverse learning needs - Alleviating teachers' administrative workload related to TSA and SBA 	<ul style="list-style-type: none"> - Whole year (1/9/25 – 31/8/26) 	<ul style="list-style-type: none"> - \$20,000.00 (approx.) x 12 months (+ MPF) for a 0.65 T.A. = \$252,000.00 (approx.) Total: \$252,000.00 (approx.) 	<ul style="list-style-type: none"> - At least 70% of teachers believe that the T.A. enhances the effectiveness of teaching and learning. - At least 70% of teachers believe that the T.A. supports addressing students' diverse learning needs. - At least 70% of teachers believe that the T.A. facilitates the smooth implementation of the SBA and TSA. 	<ul style="list-style-type: none"> - Evaluation survey completed by all teaching staff - Inspection conducted by teachers-in-charge 	<ul style="list-style-type: none"> - Executive Secretariat Department Head (Ms. CHEUNG S.Y.)

Total amount for this proposal: **HK\$252,000.00**

Principal: 

Date: _____

Balance B/F 2024/25: \$0

Total estimated grant to be received from EDB for 2025/2026: \$582,249.00

Total estimated expenditure 2025/2026: \$252,000.00

Estimated surplus: \$330,249.00